



COMFORT SUITES CHICAGO OHARE  
Group Rooms Contract

Henry Ford College  
Henry Ford College-Wrestling Tournament  
5101 Evergreen Rd  
Dearborn MI 48128  
  
Grant MacKenzie  
313-318-4020  
Grantmackenzie@me.com

Renee Marino  
  
Comfort Suites Chicago O'Hare  
Address: 4200 N River Road, Schiller Park, IL  
Phone: 847-233-9000  
Fax: 847-233-0842  
Email: Renee@csohareairport.com

The Comfort Suites Chicago O'Hare, is very pleased to submit the following Letter of Agreement for Henry Ford College Wrestling Team

Date	Rate	02/21/20	02/22/20
Day		Fri	Sat
Standard DD Suite	\$79.00	8	C/O

**GROUP ROOM RATES:**

Any cancellation within 24 hours of the day of arrival or no show will be charged one (1) nights room and tax (19%)

**ATTRITION**

You will be responsible for guaranteeing payment on ninety percent (90%) of the original block. This allows for a total reduction in room block up to ten percent (10%) without paying attrition fee. For shrinkage over and above this allowed attrition, the Hotel will require payment from you for each unused room night at the confirmed group average rate for your total room block.

**CONCESSIONS:**

- Complimentary Hot Breakfast
- Complimentary Internet
- Complimentary Airport Shuttle

**BILLING ARRANGEMENTS:**

Room & Tax-  
Incidentals\Parking-

Master Account  
Individual Payment

**CONTRACT TERMS:**

To guarantee rates quoted, the availability of sleeping rooms requested and all other terms of this contract, this contract must be signed, along with guaranteed payment and returned to the hotel by **Friday, August 30, 2019** or the rooms may be cancelled.

**ROOMING LIST:**

Please forward your room list to **Comfort Suites O'Hare Airport** no later than **Monday, February 10, 2020**. All reservations submitted by list are guaranteed by your organization or individual credit card. Any cancellation within 24 hours of the day of arrival, and/or no-shows, will be charged one (1) night's room and tax to your master account.

**FORCE MAJEURE:**

The performance of this agreement by either party is subject to acts of God, war, government regulation, disaster, civil disorder, curtailment of transportation facilities or other emergency making it illegal, or impossible to provide

the facilities or to hold the meeting. It is provided that this agreement may be terminated for any one or more of such reasons by written notice from one party to another. Any controversy or claim arising out of, or relating to, this contract or the breach thereof, shall be settled by arbitration in accordance with the Rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof. The prevailing party shall be entitled to an award of reasonable attorney's fees, costs and expenses incurred in pursuing its remedies, including collection of any award or judgment, under this agreement.

**AUTHORITY:**

Please sign and return a copy of this Agreement by **12/19/19**. If **Grant MacKenzie** cannot make a commitment by that date, the offer will revert to a second option basis, or at the Hotels option, the arrangements will be released, in which case neither party will have any further obligations. This Agreement will constitute a binding contract between the parties. The individuals signing below represent that each is authorized to bind his or her party to this Agreement.

The **Comfort Suites O'Hare** and **the group** have agreed to and have executed this agreement by their authorized representatives as of the dates indicated below.

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Signature  
**Grant MacKenzie**

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Signature  
Renee Marino  
Sales Manager  
Comfort Suites O'Hare Airport

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Date

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Date

